

## EXECUTIVE COMMITTEE MEETING

September 29, 2011

### MINUTES

**Call to Order** 8:30 a.m.

**Attendance:** Mario Bazile, Manny Blanco, Joe Ewell, Jim Garvey, Roy Gattuso, Steve LaChute, Dr. Vinicio Madrigal, David Martin, Lynda Nugent Smith, Bill Peperone, Stan Salathe, John Tobler, Frank Trapani

**Staff:** Jerry Bologna, Cynthia Grows, Lucien Gunter, Alberto Queral, Scott Rojas, Penny Weeks

**Absences:** None

**Attorney:** Mary Beth Arceneaux

**Guests:** None

#### **I. Chairman Comments – Manny Blanco**

- **Welcome Guest**

None

- **Approval of Board Absences**

None for September 29, 2011.

Dr. Vinicio Madrigal requested to be excused from the August 25, 2011 Board of Commissioners meeting. Lynda Nugent-Smith motioned to excuse Dr. Vinicio Madrigal; seconded by Stan Salathe. The motion passed unanimously.

- **Approval of JEDCO Board of Commissioners Minutes for August 25, 2011**

Joe Ewell motioned to approve the minutes; seconded by Dr. Vinicio Madrigal. The motion passed unanimously.

*Adjourned as JEDCO and convened as Forward Jefferson Corporation*

## **II. Forward Jefferson Corporation – Chairwoman, Lynda Nugent-Smith**

- **Approval of Minutes for July 28, 2011**

Frank Trapani motioned to approve the minutes; seconded by David Martin. The motion passed unanimously.

- **Motion to approve “Notice of Termination of the Work” between FORJ and WWCCI – Jefferson Parish Attorney’s Office**

Mary Beth Arceneaux, Parish Attorney, updated the Board and advised that the issue needed further review. Dr. Vinicio Madrigal motioned to defer “Notice of Termination of Work” until Parish Attorney advised differently; seconded by John Tobler. The motion passed unanimously.

*Adjourned: Bill Peperone motioned to adjourn; seconded by Dr. Vinicio Madrigal. The motion passed unanimously.*

*Reconvened as JEDCO*

## **III. New and Unfinished Business – Chairman, Manny Blanco**

- **Resolution approving creation of funding of the Inspector General.**

Chairman Blanco asked for a motion to open the floor for discussion regarding a Resolution approving creation of funding of the Inspector General. Jim Garvey motioned; seconded by John Tobler. The motion passed unanimously.

The Jefferson Business Council approached JEDCO and requested that JEDCO submit a resolution approving the creation of funding of the Inspector General for Jefferson Parish. Dr. Vinicio Madrigal motioned to approve a resolution in support of the position of Inspector General for Jefferson Parish; seconded by John Tobler. The motion passed unanimously.

- **Motion to approve “Notice of Termination of the Work” between FORJ and WWCCI – Jefferson Parish Attorney’s Office**

Mary Beth Arceneaux, Parish Attorney, updated the Board and advised that the issue needed further review. Joe Ewell motioned to defer “Notice of Termination of Work” until Parish Attorney advised differently; seconded by David Martin. The motion passed unanimously.

*Because of additional information received by the Parish Attorney, Lynda Nugent-Smith motioned to adjourn as JEDCO and allow FORJ to reconvene; seconded by David Martin. The motion passed unanimously.*

**IV. FORJ Board – “Notice of Termination of Work” between FORJ and WWCCI – Chairwoman Lynda Nugent-Smith**

Bill Peperone motioned to open for discussion regarding the “Notice of Termination of Work” between FORJ and WWCCI; seconded by Jim Garvey. Motion passed unanimously.

The Parish Attorney gave an update on the additional information. After discussion, Dr. Vinicio Madrigal motioned to call the question and authorize Lynda Nugent-Smith to sign notice of termination for WWCCI, to start lien period for filing of claims; seconded by Jim Garvey. The motion passed unanimously.

Bill Peperone motioned to adjourn; seconded by Stan Salathe. The motion passed unanimously.

*Reconvened as JEDCO*

**V. JEDCO Board – “Notice of Termination of Work” between FORJ and WWCCI – Chairman Manny Blanco**

Dr. Vinicio Madrigal motioned to ratify FORJ’s action to allow Lynda Nugent Smith to sign notice of termination for WWCCI, to start lien period for filing of claims; seconded by Joe Ewell. The motion passed unanimously.

**VI. Executive Director Report – Lucien Gunter**

• **Overhaul of Annual Luncheon Award – Jerry Bologna**

Because the nominations for the Charlet Business Award have decreased over the last several years, Lucien and Jerry recommended that the Board consider rebranding the award as the “JEDCO Small Business of the Year Award.” The hope is that through a rebranding effort, JEDCO can garner greater interest from nominators.

Stan Salathe motioned to retire the Charlet Award and create the “JEDCO Small Business of the Year Award”; seconded by Roy Gattuso. The motion passed unanimously.

• **Review of Current Approved JEDCO Loans – Alberto Queral**

Alberto gave an overview of the recently approved JEDCO loans. The total project lending for 2011 reflects a 30% increase in comparison to 2010. Lucien acknowledged the efforts of the Finance Department and the JEDCO Commissioners who serve on the Finance Committee.

- **Fairfield Vision**  
Lucien met with Councilman Roberts, seeking the Council's support, and requested \$100,000 in the Jefferson Parish budget to push the project forward.
- **Permitting Process**  
Lucien met with the Lauren Marino and Tiffany Wilken, JP Codes and Planning, on September 28<sup>th</sup> to brief them on the permitting issues. Lucien, has also scheduled a meeting with President Young to offer assistance in addressing the Parish's Permit Policy and Procedure.

## **VII. Financial Report – Cynthia Grows**

- **Monthly Financial Report**  
A copy of the cash report will be forwarded to each Commissioner.  
The Monthly Financial Report was accepted as presented and forms a part of these minutes.

## **VIII. Public / Other Comments**

- Scott Rojas advised that on October 13, at 1:00 p.m., the JPPSS will be holding a groundbreaking for the Patrick F. Taylor Science and Technology Academy at 701 Churchill Parkway. All Commissioners are invited to attend.
- On behalf of the Commissioners, Stan Salathe acknowledged and commended Jerry Bologna for two recent accomplishments:
  - On September 25<sup>th</sup> Jerry earned the designation of Certified Economic Developer. Jerry was one out of ten nationwide who successfully completed and passed the exam.
  - Jerry was selected as this year's recipient of the New Economic Development Professional of the Year award from the International Economic Development Council (IEDC). This award recognizes Jerry as a young, emerging leader of outstanding achievements in the economic development profession. Congratulations Jerry!

***Adjournment - Dr. Vinicio Madrigal motioned to adjourn at 10:02 a.m.; seconded by Lynda Nugent-Smith. The motion passed unanimously.***

  
**Lynda Nugent-Smith**  
**JEDCO, Secretary**